

# Curriculum vitae

## Personal information

First name(s) / Surname(s) **SIMIONESCU SILVIA**  
Address(es) Strada Bdl Carol I, Bl O1, Sc 1, Ap 16, Craiova, Dolj county  
Telephone(s) Mobile: 0745/019115  
Fax(es)  
E-mail silviasimionescu@yahoo.com  
Nationality Romanian  
Date of birth 14.04.1968  
Gender Female

**Current employment** **MECT – Casa universitarilor Craiova  
Manager**

## Work experience

**Dates** **2006– present**  
Occupation or position held Director  
Main activities and responsibilities Institution Management  
Name and address of employer MECT – Casa universitarilor Craiova, str. Unirii, nr. 57, Craiova, Dolj county  
Type of business or sector Cultural, scientific and economic activities

**Dates** **2008– present**  
Occupation or position held Senior Lecturer  
Main activities and responsibilities Courses, seminars and practical works  
Name and address of employer University „Spiru Haret” Bucharest, Faculty of Accounting and Management Computer Science, Craiova, Str.Brazda lui Novac, nr. 4  
Type of business or sector University education

**Dates** **2002-2006**  
Occupation or position held Deputy Director  
Main activities and responsibilities Institution Management  
Name and address of employer MECT – Casa universitarilor Craiova  
Type of business or sector Cultural, scientific and economic activities

**Dates** **2001-2002**  
Occupation or position held Advisor M  
Main activities and responsibilities Elaboration of reports  
Name and address of employer University of Craiova  
Type of business or sector Professional preparation and orientation

**Dates 1992-2001**

Occupation or position held Secretary  
 Main activities and responsibilities Secretariat  
 Name and address of employer SC EDA SRL  
 Type of business or sector Digital analog equipment

**EDUCATION AND TRAINING****Dates 2007-Present**

Title of qualification awarded Doctoral Candidate  
 Principal subjects/occupational skills covered Economics, Accounting  
 Name and type of organisation providing education and training University of Craiova  
 Level in national or international classification Doctoral studies

**Dates 2004-2006**

Title of qualification awarded Master's degree  
 Principal subjects/occupational skills covered Management and accounting audit  
 Name and type of organisation providing education and training University of Craiova  
 Level in national or international classification Graduation average: 10 (ten)

**Dates 2004-2007**

Title of qualification awarded Accounting expert  
 Principal subjects/occupational skills covered Accounting  
 Name and type of organisation providing education and training CECCAR – Craiova branch  
 Level in national or international classification Superior

**Dates 1998-2002**

Title of qualification awarded Bachelor studies  
 Principal subjects/occupational skills covered Faculty of Economics and Business Administration - Touristic Management  
 Name and type of organisation providing education and training University of Craiova  
 Level in national or international classification Average 8.5 (eight.fifty)

**Dates 1982-2002**

Title of qualification awarded College studies  
 Principal subjects/occupational skills covered Electronics  
 Name and type of organisation providing education and training Unirea Industrial College, Bucharest  
 Level in national or international classification Average 8.00(eight)

**Personal skills and competences**

Mother tongue(s) **Romanian**

Other language(s)

Self-assessment

**Understanding**

**Speaking**

**Writing**

Listening

Reading

Spoken interaction

Spoken production

**English**

medium

good

medium

medium

medium

**French**

medium

good

medium

medium

medium

Social skills and competences Team work spirit, pursuant to the successful and responsible involvement in research activities

Competence field Financial and management accounting

Organisational skills and competences I organise my cultural, scientific, economic and didactic activities on basis of analytical programmes and calendar plans, so that my activity is permanently planned.

Computer skills and competences Windows XP, Word, MS Excel, MS Power Point etc

Other skills and competences Good social and organisational skills and competences

Driving licence Driving licence, B category, since 2000

**Additional information** References upon request

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